MetroMedicalOrder.com Security upgrade

On **Sunday**, **June 21**, we will be implementing an enhanced security standard that ensures user authentication and will also allow for self-service password reset. You will be asked to provide the information required for these upgrades through a one-time registration process on metromedicalorder.com, beginning with your first login to the ordering website on June 21 or afterward. Additionally, **please note that the username you currently use to log on to metromedicalorder.com will convert to your email address as part of the registration process, beginning June 21**.

Updating your password:

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■Login Username Update Your Account				
Password Hi demo, we are upgrading the security of your account. Metro Medical now enforces password complexity requirements as well as a password recovery question.				
Login Password Confirm Password New Customer Application i i Forget your password? O Must be at least 8 characters				
Categories O Not a commonly used password O Must contain 1 or more numbers D Equipment and Diagnotics O Must contain upper and lowercase letters D Media/Sergical Supplies Password Recovery Clausition				
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You will be prompted to update your password and select a password recovery question. You will need to select a password that meets the criteria listed. As you enter your password, the password requirements will turn green if it meets the criteria.



Select a password recovery question from the list and enter the answer. Click Update Account to proceed.

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Visit cardinalhealth.com for more information	What is your mother's maiden name?	
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	What was the first company that you worked for?	O ANY O ALLO EXACT
Username	Where did you meet your spouse?	
Password	Where did you go to high school/college?	
Login	What is your favorite food?	
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Forgot your password?	Where is your favorite place to vacation?	
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When you have successfully registered, you will see a confirmation screen. You may now log in using your new username and password.





Managing your account

You will be able to manage the following:

- First and last names of users
- Alternate email addresses
- Password
- Security Questions

Click on Account from the left-hand navigation menu to update and manage your account.

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Password reset

You will now be able to reset your password via the website.

To initiate this process, click on the Forgot Password link in the left-hand navigation menu.

You will receive an email with a link to reset your password.



You will be prompted to answer your security question.

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Password	Enter the answer to your recovery question below. If you do not remember the answer to your recovery question. please contact customer service.			
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New Customer Application Forgot your password?	Your answer Continue			
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Once you have correctly answered your security question, you will be prompted to select a new password.

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After you have successfully entered your new password, you will see a confirmation screen.

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Username	Password Update Complete			
Password	Your password has been successfully changed. You can now log-in with your new password.			
Login	© 2020 Cardinal Health. All rights reserved.			
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Our Customer Service team will be available at **800.768.2002** to address any questions and provide support during the registration process.

As always, we appreciate your business and thank you for choosing Metro Medical as your partner in care.

